TO IACO Member States

Honourable Members,

Re: VACANCY ANNOUNCEMENT FOR POST OF DIRECTOR OF ECONOMIC STUDIES

I present to you the compliments of the IACO Secretariat.

As notified in the 59th Annual General Assembly on 29th November 2019, in Nairobi, Kenya, the position of Director of Economic Studies at the IACO General Secretariat will be falling vacant in the first Quarter of 2021. Sufficient time will need to be given for the recruitment of a new incumbent. Thus, Member States are hereby informed that applications for this post will be received with effect from 1st March 2020, to close on 30th June 2020.

The decision on the successful candidate for this position will be taken during the 60th Annual General Assembly to be held in Ghana, after a selection process to follow similar guidelines as given by the 59th AGA regarding the recruitment of the Director for Research and Development.

Attached are the details of the vacancy announcement.

To that effect, applicants from IACO Member States interested in the position should send their applications to IACO’s General Secretariat, at its Headquarters in Abidjan, by 30th June 2020.

Please accept, Honourable Members, the assurances of my highest consideration.

Yours sincerely,

[Signature]

Frederick S. M. KAWUMA, PhD
SECRETARY GENERAL
INTER-AFRICAN COFFEE ORGANISATION (IACO)
B.P. V 210 ABIDJAN, COTE D’IVOIRE (WEST AFRICA)

VACANCY ANNOUNCEMENT

Position title : Director of Economic Studies (DES)
Grade level : S2
Organisational unit : Economic Studies Department of IACO
Duty station : Abidjan, Côte d’Ivoire, (West Africa)
Duration : Four (4) years renewable once only
Deadline for application : 30 June 2020
Vacancy effective from : 1 March 2021

DUTIES AND RESPONSIBILITIES

Under the general direction of the Secretary General of the Inter-African Coffee Organisation (IACO) and in liaison with the Coffee Boards/Authorities of IACO Member States as well as the national or sub-regional institutions dealing with the marketing of coffee, the incumbent will serve as a team leader in initiatives to strengthen progress towards implementation of coffee promotion and development programmes in Africa. They include the UN’s Sustainable Development Goals (SDGs) and the UN’s Summit on sustainable Development, specifically focusing on actions to be taken to ensure the attainment of the SDGs that relate to coffee, including poverty reduction, gender and youth, agricultural reforms and improvement of livelihoods of poor coffee farmers in Africa.

To achieve IACO’s mission and objectives, the incumbent will have to advise members on defining and carrying out their commercial policies. He will have proven and acquired experience that bring to IACO technical and intellectual input, provide administrative support in the division of Economic Studies at the General Secretariat.

He/she will facilitate and participate in the organisation of IACO’s Annual Meetings, Workshops, Training Trainers (including ToT);

The incumbent will have the responsibility to prepare concise reports or papers; carry out appraisals; pre-appraisal and overall project development procedures, leading to approval and funding of projects; and,

Depending on the Programme of Work and Budget (PWB), the incumbent shall:

- Undertake a regular analysis of demand and supply of coffee in the world and its impact on Africa;
- Prepare regular market analysis reports on the African coffee value chain to inform members and other partners;
- Closely follow matters of the African coffee value chain and the related coffee policies in IACO member states;
- Carry out market studies and prepare technical documents for different IACO Committees and on a consultative basis for IACO member Governments;
- Maintain close contact with the coffee trade as a function of public relations and consultative contacts with other regional and international agencies with an interest in the African coffee value chain; and
- Prepare, analyse and evaluate coffee projects.

MINIMUM REQUIREMENTS

The position is an intensive hands-on job that requires established leadership experience, advanced written and oral communication skills, excellent organisational skills, demonstrated skills in diplomacy, an in-depth knowledge of the food and/or coffee industries, advanced business and financial skills and the ability to travel. Therefore, candidate must graduate from an acknowledged university; he must at least have a Masters’ Degree in Economics and in Project Management. Candidates with a PhD in the economics will have a greater advantage. While French is a good advantage for all candidates, given that most coffee business is conducted in English, a good command of the English language is absolutely necessary.

SELECTION CRITERIA

Candidate will be assessed against the following:

- Be from one of the 25 IACO member countries that is up-to-date with payments of contributions;
- Have proven experience of five (5) to ten (10) years at an executive management level;
- Excellent knowledge of the coffee industry;
- Have command of computer (skills in word processing, database management, calculation sheets, internet, etc);
- Be capable of working with people of heterogeneous national and cultural backgrounds;
- Not more than 52 years of age.

REMUNERATION: According to salary scale contained in the IACO Staff Rules.

Applications with comprehensive CVs and names and addresses of two references should be sent to:
The Secretary General, Inter-African Coffee Organisation (IACO), 3rd Floor CAISTAB Building, BP V210 Abidjan, Côte d’Ivoire   Tel: + 225 20 21 61 31/85;   Fax: + 225 20 21 62 12   E-mail: sg@iaco-oiac.com

IACO was established in 1960 as an intergovernmental Organisation. The Organisation promotes the development of the African coffee industry, increase in farm-level productivity, improved quality to generate more income, increase in coffee consumption and value-added products, as well as the enhancement of statistics, research and coffee projects or programmes. This vacancy is specifically open to candidates from IACO Member States—which must endorse their applications. Please note that the incumbent to this position is an international staff subject to the authority of the Secretary General and may be assigned to any activities or office of the Organisation.

IACO IS A NON-SMOKING ENVIRONMENT